

# Delegate Assembly Workgroup Board Report

Presented on August 2, 2021



Workgroup members: Matt Dempsey, Monica Erling, Carolyn Cook, Maggie Zimmerman, Mark Grant, Gretchen Long

The workgroup met 5 times over the summer. At our first meeting, we determined the focus of our work would include:

- Developing documentation for alternatives to resolutions
- Reviewing the process and timeline for submitting items to the Delegate Assembly
- Reviewing the Delegate Assembly schedule
- Reviewing current resolutions and forming a communication plan.

While conducting our work, the group gave consideration to our current Constitution and Bylaws and standing resolutions, in particular Resolution 4-6 part d. *"Engaging in critical examination to identify structures that pose barriers to recruiting and supporting black and indigenous members and members of color."* We have incorporated feedback from our Racial Equity and Diversity Committee into our recommendations especially those related to the DA schedule.

While the Delegate Assembly ultimately adopts its own rules for conducting business, the Board of Directors also has the power "to adopt procedures for conducting the business of the organization" (Bylaws Article VI, Section 4, c). It is under that authority we make the following recommendations to the Board of Directors. Regarding process and documentation, we recommend:

- a. Adopting the five forms for submitting business items to the Delegate Assembly.
- b. Including the date of adoption for standing resolutions.
- c. Creating a list of retired resolutions with date of adoption and date retired.

Regarding the Delegate Assembly schedule, we recommend:

- a. Limiting reports to 3 minutes with the exception of the president.
- b. Holding virtual resolution information sessions a week prior to the assembly.
- c. Holding a virtual information session for new delegates a week prior to the assembly.
- d. Allowing each chapter to include one non-voting member as part of their delegation.  
Expenses will be covered for that member if they commit to serving on a committee, participating in training, or some other form of engagement.
- e. Having a prize drawing for 1st time delegates.
- f. Having a prize drawing for chapters that fill their delegate slate.
- g. Facilitating committee and caucus meetings following the conclusion of DA business.

The workgroup reviewed our current resolutions and will be asking the DA to retire several of them either because they are completed or have outdated language. We will also be submitting a Constitution and Bylaw change stating that resolutions that come from the floor and are adopted by

the assembly are provisional and must be acted on by the following assembly to become a standing resolution.

To assist with communicating these changes to the members and just providing more information about the Delegate Assembly generally, the workgroup has developed 2 informational documents to share with chapters. We will be including an article in the Fall Greensheet, and developing materials to be shared at new member information sessions.